



FOUR SEASONS HOTEL

Sydney

F A X M E M O R A N D U M

199 GEORGE STREET, SYDNEY, NEW SOUTH WALES 2000, AUSTRALIA
 PO BOX N185, GROSVENOR PLACE, NEW SOUTH WALES 1220, AUSTRALIA
 WORLD WIDE WEB: www.fourseasons.com

EVENT 2010 CommsDay Summit

NAME _____

COMPANY _____

ADDRESS _____

CITY, STATE, ZIP _____ FAX _____

PHONE _____

EMAIL _____

- | | | |
|--|--------------|--|
| <input type="checkbox"/> City View Deluxe Room | AUD \$205.00 | Monday, 19 th April 2010 |
| <input type="checkbox"/> City View Deluxe Room | AUD \$205.00 | Tuesday, 20 th April 2010 |
| <input type="checkbox"/> City View Deluxe Room | AUD \$205.00 | Wednesday, 21 st April 2010 |

- King Bed Twin Beds Sharing room with _____
- Smoking Non-smoking

Arrival Date _____ Departure Date _____

Flight Number _____ Flight Number _____

Arrival time _____ Departure Time _____

- We recommend single/twin/double occupancy in our superior room category above. Should you require triple share, please call the hotel directly for alternative options.
- Check-in time is from 3.00pm and check-out time is 12.00 midday. If you would like to confirm that your room is available to you before 3.00pm, please advise us and we will be happy to pre-register your room from the evening prior, this will incur a one night's accommodation charge.
- *Four Seasons Hotel Sydney will accept reservations at the above rates based on availability, we recommend booking as early as possible to ensure you receive the group special rate.*
- The above room rates are in Australian dollars and include federal Goods and Services Tax (GST).
- A charge for one night will be levied to your Credit Card in the event an amendment or cancellation is not received prior to 6.00pm (Sydney local time) the day before the day of arrival.

To confirm reservations, please provide credit card details below (*this is only to guarantee your booking*).

Credit Card # _____

Expiry Date _____ Type _____

Cardholder Name _____

Signature
 COMMS0410 - SAFE

Please send reservation request form to:
Group Reservations
Telephone: (61-2) 9250 3100
Facsimile: (61-2) 9247 8713
Email: Res.Sydney@fourseasons.com